



ST MARY'S SCHOOL

Annual School Improvement Plan

2017

The Annual School Improvement Plan (ASIP) is intended to help St Mary's School put the Strategic Plan into operation each year by identifying the key SMART Goals that are intended to be achieved.

LEARNING

System Strategic Outcomes	School Strategic Plan Link	SMART Goals	Strategies to Achieve the Goal	Links	Responsibility	CEWA Service Delivery	Success Indicators
<p>Learning</p> <p>Enhance student achievement and wellbeing.</p> <p>Increase student and staff engagement in their own learning and faith formation.</p>	<p>Being united, committed and explicit about St Mary's School core objective – to improve the learning outcomes for all students.</p> <p>Ensuring all educators are highly committed to the continuous improvement of their own teaching and to be focused on the development of knowledge and skills required to improve student learning.</p> <p>Make learning appropriate for individual learning needs, including high achievers and those in need of remediation.</p>	<p>By the end of 2017, the teaching staff will undertake professional learning focussed on the teaching and learning of the mental recall of basics facts in Mathematics.</p> <p>By the end of 2017, educators will develop and implement a whole school approach to the teaching of basic facts in Mathematics.</p>	<p>The strategies below will apply to the Literacy and Numeracy focus (L&NF)</p> <ul style="list-style-type: none"> • Adjust teaching programmes to highlight L&NF • Establish a team to lead staff upskilling in L&NF • Plan professional learning opportunities to develop staff knowledge of L&NF • Schedule PLCs to work on L&NF • Publish relevant L&NF associated information in School Newsletter • Design & implement L&NF Pre and Post Tests • Analyse L&NF Pre and Post Test data • Write Success Criteria and Learning Intentions for L&NF • Provide specific student feedback in regards to L&NF • Write whole school approaches to L&NF for future reference • Map L&NF with WA Curriculum • Read L&NF associated articles 	<p>Quality Catholic Schooling (QCS) 306, 307, 308</p> <p>NAPLAN</p> <p>Online Assessment Interview (OLI)</p> <p>Mathematics Assessment Interview (MAI)</p> <p>Curriculum Plan</p> <p>Quality Improvement Plan (QIP)</p> <p>NQF (NQF)</p>	<p>CPL</p> <p>Principal</p> <p>All staff</p>	<ul style="list-style-type: none"> • Professional Development • Engagement with CEWA Staff • Finances • ICT • SIA • Teaching resources • Staff allocation • CEWA Policies 	<p>Staff participation in professional learning, readings and conversations</p> <p>References in Mathematics Programmes</p> <p>Production of document which outlines whole school approach to teaching of basic facts</p> <p>Evidence of results improvement in Pre and Post Testing</p> <p>Production of whole school mapping documents and alignment with WA Curriculum</p>

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<p>Learning</p> <p>Enhance student achievement and wellbeing.</p> <p>Increase student and staff engagement in their own learning and faith formation.</p>	<p>Being united, committed and explicit about St Mary's School core objective – to improve the learning outcomes for all students.</p> <p>Ensuring all educators are highly committed to the continuous improvement of their own teaching and to be focused on the development of knowledge and skills required to improve student learning.</p> <p>Make learning appropriate for individual learning needs, including high achievers and those in need of remediation.</p>	<p>By the end of 2017, the teaching staff will have investigated best practice in the teaching and learning of Spelling.</p> <p>By the end of 2017, educators will develop and implement a whole school approach to the teaching of Spelling.</p>	<p>The strategies below will apply to the Literacy and Numeracy focus (L&NF)</p> <ul style="list-style-type: none"> • Adjust teaching programmes to highlight L&NF • Establish a team to lead staff upskilling in L&NF • Plan professional learning opportunities to develop staff knowledge of L&NF • Schedule PLCs to work on L&NF • Publish relevant L&NF associated information in School Newsletter • Design, implement and analyse L&NF Pre and Post Tests • Analyse SA Spelling Test data • Write Success Criteria and Learning Intentions for L&NF • Provide specific student feedback in regards to L&NF • Write whole school approaches to L&NF for future reference • Map L&NF with WA Curriculum • Read L&NF associated articles • Execution of case conferences • Construction of a data wall • Continuation of Learning Walks and Talks (LWT) 	<p>QCS 306, 307, 308</p> <p>NAPLAN</p> <p>SA Spelling Test</p> <p>Curriculum Plan</p> <p>Quality Improvement Plan (QIP)</p> <p>NQF (NQF)</p> <p>Regional Collaborative School Improvement Project (Lyn Sharratt)</p>	<p>CPL</p> <p>Principal</p> <p>All Staff</p>	<ul style="list-style-type: none"> • Professional Development • Engagement with CEWA Staff • Finances • ICT • SIA • Teaching resources • Staff allocation • CEWA Policies 	<p>Staff participation in professional learning, reading and conversation</p> <p>References in English Programmes</p> <p>Production of document which outlines whole school approach to the teaching of Spelling</p> <p>Evidence of results improvement in SA Spelling Test results</p> <p>Production of whole school mapping documents and alignment with WA Curriculum</p>

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<p>Learning</p> <p>Enhance student achievement and wellbeing.</p> <p>Increase student and staff engagement in their own learning and faith formation.</p>	<p>Being united, committed and explicit about St Mary's School core objective – to improve the learning outcomes for all students.</p> <p>Ensuring all educators are highly committed to the continuous improvement of their own teaching and to be focused on the development of knowledge and skills required to improve student learning.</p> <p>Make learning appropriate for individual learning needs, including high achievers and those in need of remediation.</p>	<p>By the end of 2017, the teaching staff will have continued to engage in the Regional Collaborative School Improvement Project (SIP).</p> <p>By the end of 2017, a data wall will be fully implemented and a regular part of PLC conversations to improve student outcomes.</p> <p>By the end of 2017, case conferences will be fully implemented, including regular scheduling, documentation and follow up.</p>	<ul style="list-style-type: none"> • Attend the four scheduled professional development days facilitated by Dr Lyn Sharratt • Lead EA staff upskilling in SIP • Plan professional learning opportunities to develop staff knowledge of SIP • Schedule PLCs to work on SIP • Publish relevant SIP associated information in School Newsletter • Design, implement and analyse case conferences • Review data wall from 2016 and amend • Set up 2017 data wall • Read SIP associated articles • Continuation LWT • Expand staff conversations following LWT • Continue to make links between LWT five questions and waterfall chart 	<p>QCS 301, 302, 303, 308</p> <p>Assessment Data</p> <p>Curriculum Plan</p> <p>Regional Collaborative School Improvement Project (Lyn Sharratt)</p>	<p>Principal</p> <p>All staff</p>	<ul style="list-style-type: none"> • Professional Development • Engagement with CEWA Staff • Finances • ICT • SIA • Teaching resources • Staff allocation • CEWA Policies 	<p>Staff participation in professional learning, readings and conversations</p> <p>Construction of a data wall and documentation of associated actions</p> <p>Implementation of case conferences and associated documentation</p> <p>Systematic recording of collected data across the school</p>

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<p>Engagement Enhance parental engagement in their child's learning and faith formation.</p> <p>Develop our people to be leaders in Catholic Education's mission.</p>	Build partnership with parents, Church agencies, local business and community organisations.	By the end of 2017, each class would have engaged with the 'Never Too Old' community group on at least one occasion.	<ul style="list-style-type: none"> • Schedule Never Too Old visit (NTOV) visits on Term Planners • Teachers to plan NTOV and advertise in School Newsletter, pre and post visit • Discuss & document expectations for Staff and students in regards to NTOV • Advertise NTOV with parent community, outline purpose and expectations • Take photos during NTOV for School Newsletter, School Facebook Page, School Website and Northampton News 	<p>QCS 202</p> <p>Evangelisation Plan (EP)</p> <p>QIP</p> <p>NQF</p>	<p>Principal</p> <p>Parish Priest</p> <p>REC</p> <p>All Staff</p>	<ul style="list-style-type: none"> • Engagement with Parish & Community • Finances • ICT • Resources • Staff allocation 	<p>NTOV rostered on Term Planners</p> <p>Interviews with key participants</p> <p>Review at conclusion of 2017</p> <p>Articles in/on School Newsletter, School Facebook Page, School Website and Northampton News</p>

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<p>Engagement Enhance parental engagement in their child's learning and faith formation.</p> <p>Develop our people to be leaders in Catholic Education's mission.</p>	Build partnership with parents, Church agencies, local business and community organisations.	By the end of 2017, regular networking meetings with other local schools will be implemented on a once a term basis.	<ul style="list-style-type: none"> • Contact Principals from other schools to discuss • Schedule Network Meetings on Term Planners • Teachers to plan Network Meetings, ensuring Agenda is set • Discuss & document expectations for teachers in regards to Network Meetings • Take photos during Network Meetings for School Newsletter, School Facebook Page and School Website • Conduct post Networking Meetings with St Mary's Staff • Investigate polycom options, if required, instead of face to face to increase attendance 	<p>QCS 202</p> <p>QIP</p> <p>NQF</p>		<ul style="list-style-type: none"> • Engagement with Parish & Community • ICT • Resources • Staff allocation 	<p>Network Meetings rostered on Term Planners</p> <p>Interviews with key participants</p> <p>Review at conclusion of 2017</p> <p>Articles in/on School Newsletter, School Facebook Page and School Website</p>

ACCOUNTABILITY

System Strategic Outcomes	School Strategic Plan Link	SMART Goals	Strategies to Achieve the Goal	Links	Responsibility	CEWA Service Delivery	Success Indicators
<p>Accountability</p> <p>Increase understanding of our individual and collective responsibility for Catholic Education's mission.</p> <p>Ensure inclusivity, good governance and the resource allocation required to meet our mission.</p>	<p>Create and sustain a culture of co-operation, trust and respect where all children and staff feel safe and valued.</p> <p>Create a physical environment that is well maintained, inviting and conducive to effective learning</p>	<p>By the end of 2017, all members of the school community will be upskilled in relation to the Code of Conduct.</p>	<ul style="list-style-type: none"> • Advise the school community at the February AGM of the Code of Conduct • Distribute hard copies of the Code of Conduct • Advertise electronic copy of Code of Conduct available on School Website • Advertise Code of Conduct in School Newsletter • Conduct parent information nights/sessions on the Code of Conduct • Upskill St Mary's School Board and P&F on the Code of Conduct • Create a small parent focus group to assist with creation of specific examples in relation to Code of Conduct • Include Code of Conduct as part of enrolment process for new families 	<p>QCS 201, 402</p> <p>School Audit</p> <p>NQF</p>	<p>Principal</p>	<ul style="list-style-type: none"> • Engagement with CEWA Staff • Engagement with parents • Finances • ICT • Resources • SIA • CEWA Policies 	<p>Code of Conduct presented to school community</p> <p>Completion of Code of Conduct implementation strategies</p>

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DISCIPLESHIP

System Strategic Outcomes	School Strategic Plan Link	SMART Goals	Strategies to Achieve the Goal	Links	Responsibility	CEWA Service Delivery	Success Indicators
<p>Discipleship Enhance opportunities for personal faith development.</p> <p>Increase enrolment of the vulnerable, poor and marginalised as a visible sign of our faith in action.</p>	Challenging staff and students to identify and create a positive perception of citizens through promoting reconciliation, justice, compassion and mercy.	By the end of 2017, the students will have participated in weekly Religious Education lessons with a focus on key figures in Bible stories.	<p>The strategies below will apply to Religious Education focus (REF)</p> <ul style="list-style-type: none"> • Write a teaching programme to highlight REF • Allocate time in each weekly classroom timetable for REF • Publish relevant REF associated information in School Newsletter • Design, implement and analyse REF Pre and Post Tests • Write Success Criteria and Learning Intentions for REF • Provide specific student feedback in regards to REF • Map REF with past and future BRLA results • Share REF facts at Monday Assemblies • Create classroom displays with REF • Invite Parish priest to assist with teaching of REF • Implement a variety of mediums to explore the REF (art, music, drama etc) 	<p>QCS 102</p> <p>BRLA</p> <p>Curriculum Plan</p>	<p>Specialist Teacher</p> <p>Classroom Teachers</p> <p>Principal</p> <p>Parish Priest</p>	<ul style="list-style-type: none"> • Professional Development • Engagement with CEWA Staff • Finances • ICT • SIA • Teaching resources • Staff allocation • CEWA Policies 	<p>References in Religious Education Programmes</p> <p>Evidence of results improvement in Pre and Post Testing</p> <p>Evidence of results improvement in BRLA</p> <p>Interviews with key participants</p>

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<p>Discipleship</p> <p>Enhance opportunities for personal faith development.</p> <p>Increase enrolment of the vulnerable, poor and marginalised as a visible sign of our faith in action.</p>	Develop meaningful partnerships and articulate the fundamental importance of Catholic Ethos, between school, family and parish.	By the end of 2017, staff will explore and construct a Staff Christian Service Learning Policy.	<ul style="list-style-type: none"> Review current staff practices in Staff Christian Service Learning (CSL) Source Staff CSL Policies from other schools Plan professional learning opportunities to develop staff knowledge in Staff CSL Schedule PLC to work on Staff CSL Policy Publish relevant Staff CSL associated information in School Newsletter Seek input from parents in regards to Staff CSL Write Staff CSL Policy Present Staff CSL Policy to key stakeholders 	QCS 102, 401 Evangelisation Plan	Classroom Teachers Principal Parish Priest REC	<ul style="list-style-type: none"> Engagement with CEWA Staff Engagement with parents and community Engagement with Catholic affiliated agencies Finances ICT Resources Staff allocation 	<p>References in Religious Education Programmes</p> <p>Evidence of results improvement in Pre and Post Testing</p> <p>Evidence of results improvement in BRLA</p> <p>Interviews with key participants</p> <p>Review at conclusion of 2017</p>