

MINUTES BOARD AND P & F AGM

12 FEBRUARY 2020

Meeting opened at 6.00 pm

1. **Welcome to Country and Opening Prayer:** Led by Ben Will
2. **Present:** Please refer to attached attendance sheet
3. **Apologies:** Refer attached attendance sheet
4. **Minutes of Previous BOARD AGM read and passed as correct:** Moved Karl Suckling, Seconded Lauren Briers.
5. **Principal's Report:** Presented by Ben Will – copy attached.
6. **P & F AGM**

President's Report: Presented by Gemma Suckling – copy attached.

Treasurer's Report: Presented by Trin Suckling- copy attached. Moved Verity Hulme seconded Ange Cripps.

Election of P&F Committee

Gemma Suckling and Carisa Mincherton retiring.

President: Trin Suckling

Vice-President: Verity Triscari

Treasurer: Position left open

Secretary: Position left open

Moved Carisa Mincherton and Seconded Gemma Suckling

BOARD AGM

Board Chairman's Report: presented by Wes Teakle – copy attached.

Treasurer's Report: presented by Maree Hasleby – copy attached. Moved Naomi Simpson and Seconded Wes Teakle.

Election of Board Members

Mitchell Braithwaite resigned Term 2

Craig Suckling retiring after 6 years on the Board.

Board members continuing their term in 2020 are:

Wesley Teakle, Naomi Simpson, Karl Suckling, Ange Cripps and Colleen Drage.

Board member nomination:

- Ruth Warr

Board members co-opted for a position on the School Board:

- Joanne Loftus for a term of 2 years
- Craig Mincherton for a term of 2 years

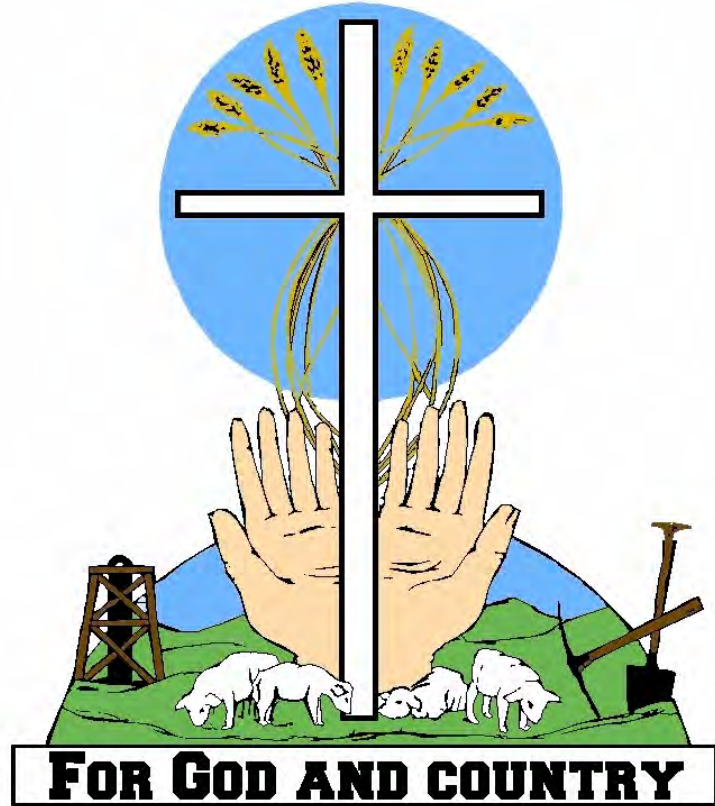
A motion was moved for the election of the above to the School Board and be accepted.

Moved Verity Hulme and Seconded Carissa Mincherton.

Meeting Closed: 7.00pm

BOARD CHAIRPERSON:





St Mary's School Northampton

Annual General Meeting 2019

School Board and Parents & Friends'
Association (February 2020)



Agenda



- Acknowledgement of Country and Opening Prayer
- Attendance & Apologies
- Minutes of Previous AGM
- Principal's Report
- P&F AGM
 - President's Report
 - Treasurer's Report
 - Election of Office Bearers
- School Board AGM
 - Chairperson's Report
 - Treasurer's Report
 - Election of Office Bearers



Acknowledgement of Country



Prayer

O God, guide us to make good choices at all times.

Bless this School, Church and Community and

Bless everything we do.

With the help of Jesus and our teachers,

We grow in faith here at St Mary's.

Holy Mary, Mother of God,

Pray for us.

Attendance



PRESENT



APOLOGIES



Previous AGM

St Mary's School Annual General Meeting

13 February 2019

Minutes of Previous Meeting:

- Read and passed as correct by...
- Seconded by...

Principal's Report































Welcome to St Mary's School

St Mary's School
Northampton



St Mary's School
Northampton

Vision Statement

St Mary's School
provides an education
that endeavours to equip
each child with the
Christian values and
life skills necessary to
meet the challenges of
a changing world.























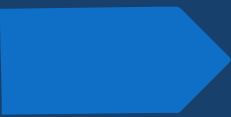






P&F AGM

- President's Report
 - presented by Gemma Suckling
- Treasurer's Report
 - presented by Trin Suckling



2019
Retiring
P&F
Executive
Members

Gemma
Suckling

Carisa
Mincherton


Election of P&F Office Bearers

- ▶ P&F Committee for 2020
- ▶ Nomination of Office Bearers
 - P&F President: Trin Suckling
 - P&F Vice President: Verity Hulme
 - P&F Treasurer
 - P&F Secretary
- ▶ Moved...
- ▶ Seconded ...



Election of P&F Office Bearers

- I would therefore like to move a motion that Trin Suckling and Verity Hulme's re-nominations be accepted and duly elected onto St Mary's P&F Executive and that the additional nomination/s of be accepted.
- Close of Meeting



School Board AGM 2019 School Board

- Chairperson's Report
 - Presented by Wes Teakle
- Treasurer's Report
 - Presentation of 2019 Budget
 - Presented by Maree Hasleby

2019 Financial Report

- **Treasurers Report 2019: Maree Hasleby**
- **FINANCIAL INCOME DATA 2018 : ST MARY'S SCHOOL BOARD AGM :
Wednesday 12 FEBRUARY 2019**

ST MARY'S SCHOOL BOARD

SUMMARY OF 2019 FINANCIALS

After we move to AOS (Administration of Schools) in June 2020 we should have more clarity around reporting as MAZE system was designed for cash accounting and has been overlaid with an accrual accounting system.

I am still unsure how to report the end result for the year with all the depreciation and the non inclusion of capital items but the cash result shows a deficit of \$27,907 which represents purchase of capital items. Our end result in cash movement includes capital items.

Total Capital items purchased in 2019 are:

School car \$41504 less trade-in \$19500 - IT New Server \$6350 - IT 15 Ipad \$8645 - P & E New Controller for Solar Pump \$1986
P & E New Controller for Solar Pump \$1986 - P & E Zip Hyrdro Tap \$4283 = **Total \$43268**

Year end result looks much better than we anticipated in Oct/Nov as we received 2 additional grants which were afforded to us through Health Care Funding for \$17,500 which we **will not receive** this year. Also Ben applied for additional funding of \$27,473 from CEWA to cover special dispensation for Unforeseen expenses incurred by the school. **A total of \$44973** additional funding

SUMMARY INCOME & EXPENDITURE

Operating Income	(32,512)	(7,324)	25,188
State Government Grants	(124,883)	2,330	127,213
Commonwealth Government Grants	(1,106,569)	(51,602)	1,054,967
Total Operating Income	(1,263,964)	(56,596)	1,207,368
Capital Income	(4,997)	45	5,042
Operating Expenditure -Tuition	(897,569)	12,380	(909,949)
Operating Expenditure - Admin	(379,205)	(28,182)	(351,023)
Total Operating Expenses	(1,276,774)	(15,802)	(1,260,972)
(-Surplus)/Deficit	(7,815)	54,801	(62,616)
TOTAL TRADING ACCOUNTS	1,465	(1,967)	3,432
TOTAL CAPITAL EXPENDITURE	11,338	-69,630	80,968

BUDGET 2020

INCOME AND EXPENDITURE (sign adjusted)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2020 Budget
(+) Operating Income	21,790	21,242	1,800	-	300	-	3,590	-	300	7,000	-	-	56,022
(+) State Gov Grants	-	29,324	-	-	38,558	-	-	33,941	-	33,941	6,950	-	142,714
(+) Commonwealth Grants	-	525,460	4,375	-	4,200	3,125	251,991	3,125	-	256,366	18,518	-	1,067,160
(=) Total Recurrent Income	21,790	576,026	6,175	-	43,058	3,125	255,581	37,066	300	297,307	25,468	-	1,265,896
(+) Capital Income	-	3,150	-	-	-	-	-	-	-	-	-	-	3,150
(=) Total Income	21,790	579,176	6,175	-	43,058	3,125	255,581	37,066	300	297,307	25,468	-	1,269,046
(+) Recurrent Expenses - Tuition	76,355	85,703	71,396	67,953	67,953	67,961	101,084	70,504	69,454	68,791	78,653	102,724	928,531
(+) Recurrent Expenses - Admin	24,052	19,899	60,120	51,775	20,699	20,553	28,297	20,312	35,114	52,388	27,714	27,342	388,263
(=) Total Recurrent Expenses	100,406	105,602	131,515	119,727	88,652	88,514	129,381	90,817	104,568	121,179	106,368	130,066	1,316,795
Total Trading Surplus / (Deficit)	58	58	58	58	58	58	58	58	58	58	58	58	696
Total Boarding Surplus / (Deficit)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Surplus / (Deficit)	(78,558)	473,632	(125,282)	(119,669)	(45,536)	(85,331)	126,258	(53,693)	(104,210)	176,186	(80,842)	(130,008)	(47,053)
Add non-cash items	4,342	4,342	4,342	4,342	4,342	4,342	4,342	4,342	4,342	4,342	4,342	4,342	52,104
Adjusted Surplus / (Deficit)	(74,216)	477,974	(120,940)	(115,327)	(41,194)	(80,989)	130,600	(49,351)	(99,868)	180,528	(76,500)	(125,666)	5,051

Non cash items are depreciation on capital items.



See Excel Spreadsheet

2020 School Fees

ST MARY'S SCHOOL NORTHAMPTON

			Other Fees and Charges											All Included costs		
Kindy - Yr6	Tuition Per term	Tuition Yearly	Health Care Card Scheme Yearly	Health Care Card Scheme Yearly	HCC Amenities	Amenities Levy	Health Care Card Building Levy	Building Levy	HCC Insurance Fee	Insurance Fee	HCC Excursion Levy	Excursion Levy	P & F Levy	Total costs of all fees & charges	Yearly total costs including Tuition	Health Care Card Scheme
			Per term		Amenities		Family						Family			
1 child	\$75.00	\$300.00	\$75.00	\$300.00	\$0.00	\$0.00	\$90.00	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$90.00	\$390.00	\$390.00
2 children	\$135.00	\$540.00	\$150.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00	\$540.00
3 children	\$180.00	\$720.00	\$225.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00	\$720.00
4 or more	Free	\$720.00	\$225.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00	\$720.00
All children in same family from K-Year 6 are entitled to family discount.																
Swimming Fees of \$60 are included in School Fees									P & F Levy is optional							




2019 Retiring School Board Members

▶ Retiring Board Members

- Craig Suckling(six years)
- Mitch Braithwaite (two years)

We thank Craig and Mitch for their service on the board during their tenure.



2019 Election of School Board Members

- Re-nominating Board Members
 - Mr Wes Teakle (five years)
 - Mrs Angela Cripps (three years)
 - Mr Karl Suckling (three years)
 - Mrs Naomi Simpson (two years)
 - Mrs Colleen Drage (one year)
- Newly Nominated Board Members
 - Ruth Warr
 - Craig Mincherton (Co-Opted)
 - Joanne Loftus (Co-Opted)



Membership of the School Board

- 8.1 Criteria for membership of the Board shall be:
 - (a) possession of special skills that will be an asset to the Board;
 - (b) a deep interest in the welfare of all students and staff;
 - (c) a desire to give service to the Catholic School Community;
 - (d) a keenness to promote Catholic schooling;
 - (e) an ability to work cooperatively and constructively with all other members of the Board; and
 - (f) a sufficiency of time to devote to Board duties



2020 Election of School Board Members

I would therefore like to move a motion that Wes Teakle, Angela Cripps and Karl Suckling, Naomi Simpson, Colleen Drage's re-nominations be accepted and duly elected onto St Mary's School Board and that the additional nomination/s of , Ruth Warr be accepted. Along with the co-opted nomination of Craig Mincherton and Joanne Loftus.

- Moved...
- Seconded...



Conclusion

Thank you for attending the Annual General Meeting.

